

S E C R E T

DA 88-1859

1 September 1988

MEMORANDUM FOR: Director of Central Intelligence

FROM: R. M. Huffstutler
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 1 September 1988

1. Representatives of the Office of Security (OS) briefed Mr. Paul Joyal, Director of Security for the Senate Select Committee on Intelligence on the Agency's state-of-the-art physical and technical security systems.

3. The Office of Logistics (OL) will award the contract for construction of the Child Day Care Center to Hitt Contracting, Inc., in early September. The \$1.8 million project will take about 9 months.

4. OL moved the Office of Near Eastern and South Asian Analysis to the New Headquarters Building in 9 hours.

6. The Office of Training and Education (OTE) reports that 320 students have enrolled in the fall Off-Campus Program -- an increase of 30 over last fall.

7. There has been heavy attendance by Intelligence Community (IC) personnel in recent runnings of OTE's deception analysis, international narcotics intelligence, and photographic training courses.

ALL PORTIONS SECRET

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8. The Office of Equal Employment Opportunity's Federal Women's Program Advisory Council presented its second annual symposium to more than 500 employees. Entitled "Looking Ahead: New Rules--New Roles," the symposium covered a broad range of issues of particular interest to women; Maureen Bunyan, Channel 9 anchorwoman, was the featured speaker.

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R. M. Huffstutler

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